The Schooltool Parent Portal can be accessed from any web browser. There is a link on the school's main web page.

Once the login screen is displayed, use the username and password provided by the district and click Login.

Students Tab:

- Displays all children attached to the parent/guardian. A parent may have the right to click on a student's select button 📄 , to see the student's details.

My Home

📄 **John Adams** 86 Bay Oaks Drive Freeville NY, 12345	Son

Show Courses

If you click Show Courses, you will see all course sections your student is scheduled on main page.

Student's Details: Displays all student data

Personal Information

↑ Adams, John

No Photo

First:	John	Address:	86 Bay Oaks Drive Freeville, NY 12345
Middle:	R		
Last:	Adams	Grade:	7
Gender:	Male	Homeroom:	332
DOB:	10/14/2009 (12 yr 6 mo)	HR Teacher:	Simpson, Susan ✉
1st Language:	English	Locker:	2581
Email:	MWatson@monroecity.rr.kom ✉	Counselor:	Johnson, Kimberly ✉
		Type:	Regular School Year Enrollment

Cycle day B, Period 5 (10:47AM to 11:27AM)
PE 7 in Room GYM Teacher: Hoare/Green

Building: CNYRIC Middle School/Middle
Bus Info: H33(Kevin Adams) 🔍

Contact tab:

- Displays all contacts that have been added for your student
- Displays contact(s) relationship to the student
- Displays contact(s) address
- Displays contact telephone numbers
- Displays enrolled siblings
- Displays contact(s) permissions

 Primary Contact   Receives Mail   Pick UP

CONTACTS			
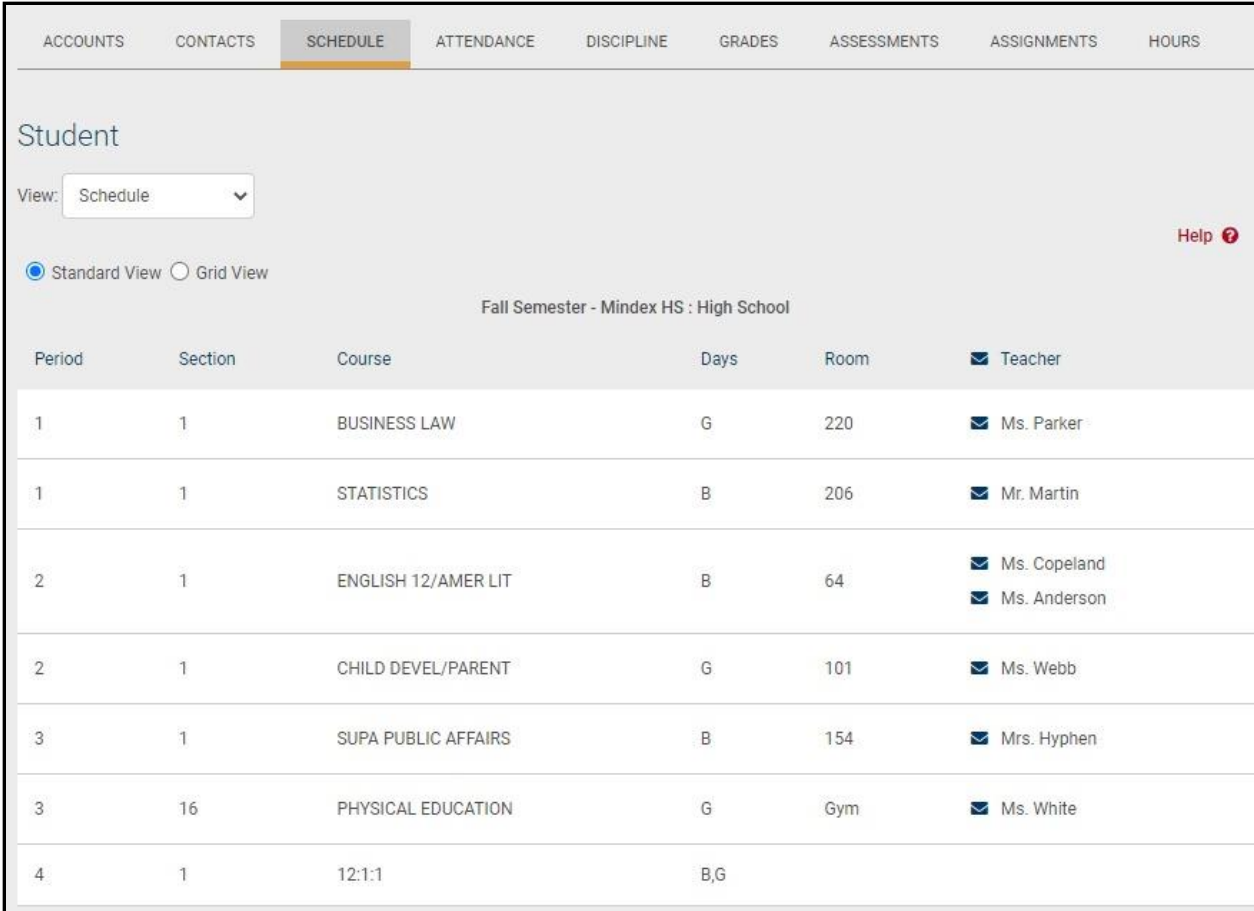
Details

Contacts   ☎ ✎   ⟲ ✎   + Add   Help ❓

Mary Adams ✉		Mother	🏠📄⬆️🖼️
✕ ❯	86 Bay Oaks Drive Freeville, NY 12345	No phone numbers available	
Kevin Adams ✉		Father	📄⬆️🖼️
✕ ❯	86 Bay Oaks Drive Freeville, NY 13068 Custody Type: Sole	Cell: 001-7521 Unl	

Updated: April 26, 2022

Schedule Tab:

- Displays the student schedule
- Email a teacher by clicking on the envelope icon ✉ by the teacher's name. You may also email all of your student's teachers together by clicking on the icon next to the word "Teacher" in the header.

ACCOUNTS	CONTACTS	SCHEDULE	ATTENDANCE	DISCIPLINE	GRADES	ASSESSMENTS	ASSIGNMENTS	HOURS

Student

View: Schedule ⌄

○ Standard View ○ Grid View

Help ❓

Fall Semester - Mindex HS : High School

Period	Section	Course	Days	Room	✉ Teacher
1	1	BUSINESS LAW	G	220	✉ Ms. Parker
1	1	STATISTICS	B	206	✉ Mr. Martin
2	1	ENGLISH 12/AMER LIT	B	64	✉ Ms. Copeland ✉ Ms. Anderson
2	1	CHILD DEVEL/PARENT	G	101	✉ Ms. Webb
3	1	SUPA PUBLIC AFFAIRS	B	154	✉ Mrs. Hyphen
3	16	PHYSICAL EDUCATION	G	Gym	✉ Ms. White
4	1	12:1:1	B,G		

Attendance Tab:

- Displays a summary of the student's total absences for the current year (if any). This may also include early dismissals and late arrivals.
- Users may change between Daily or Course attendance views by selecting the appropriate radio button.

Grades Tab:

- Displays Marking Period Grades (report cards), Progress Report Grades (mid-mark report card), Marking Period Average (teacher grade book average), Assessments (state and final exams) – Select from the 'View' drop-down menu
- If you wish to view a different Marking Period, – Click on the drop-down menu to select a different Marking Period
- Email a teacher by clicking on the envelope icon by the teacher's name

Assessments Tab:

- Displays a student's 3-8 Assessment scores and any User Defined Assessments

	ACCOUNTS	CONTACTS	SCHEDULE	ATTENDANCE	DISCIPLINE	GRADES	ASSESSMENTS	ASSIGNMENTS	LETTERS	USER DEFINED	HOURS	NOTES	

Student

◉ 3-8 Testing ○ User Defined Assessments

School Year	Assessment	Date	Performance Level	Raw Score	Scale Score
2018-2019	Grade 4 ELA	4/1/2019	2	20	597
2018-2019	Grade 4 Math	4/30/2019	3	33	606
2018-2019	Grade 4 Sci: Scale	5/22/2019	3	54	81
2017-2018	Grade 3 ELA	4/10/2018	2	14	589
2017-2018	Grade 3 Math	5/1/2018	3	30	606

Assignments Tab:

- Displays assignments for all teachers who use the Schooltool grade book.
- Sort the assignments by clicking on the column titles; Course Name, Assignment Name, Assignment Date, Max Points or Teacher Name
- Filter the assignments by choosing the dropdown from the Courses list

ACCOUNTS	CONTACTS	SCHEDULE	ATTENDANCE	DISCIPLINE	GRADES	ASSESSMENTS	ASSIGNMENTS	LETTERS	USER DEFINED	HOURS	NOTES

Student

School Year 2021-2022 ▾   Marking Period MP 1 ▾   Courses All Courses ▾ ⓘ

Course	Category	Assignment Name / Description	Date	Max	Score
ELA 7 (Wilson / Garcia)	Work Habits	10/29 Independent Reading Response	10/29/2021	20	
MATH 7 (Wright / Lopez)	Guided Practice	Delta Math #5	10/27/2021	12	
SS 7 (Carter)	Vocabulary	Vocab: Unit 2	10/25/2021	100	
ELA 7 (Wilson / Garcia)	Independent	Chapter 5 Soul Surfer Comprehension Questions	10/21/2021	20	
PE 7 (Hoare / Green)	Participation	10/21	10/21/2021	4	4
MATH 7 (Wright / Lopez)	Work Habits	Practice: Unit Rates Eight problems. Show division. Use appropriate unit labels.	10/21/2021	8	
SS 7 (Carter)	Independent Practice	Assessment: Unit 1	10/20/2021	100	