**PRESENT:** Ross Emmi, Nathan Hacker, Daryn Decker, Lyda Ragonese, Jeff Crooke, Laura Zaferakis, Amy DiVita, Betsy Webb-Bronzetti, Darcy Congello, John Sardella, Lizbeth Herrick, Maureen Patterson, Mike Baroody, Phil Squadrito, Bonnie Mangicaro, Rick Pento, Steve Garraffo, Tim Manning, Brett Woodcock, and Carrie Bonacci

**ABSENT:** David Eck, Garry Russell, Brian White, Thomas Vaughn, Bruce Baehr, Patricia Kriegisch Kondapi, Dave Tauro, Linda Mattiacio, Melissa Dalgety, Amanda Caldwell, Amanda Viel, Jeanne Brown, Lorrie Burrows, Pat Rosier

**AGENDA ITEMS**
1. Overview – Introductions, Scope of the Committee, Process Expectations
2. Google Drive Share Folder – New Documents
3. Reflection – Beliefs, S.W.O.T. Document
4. Goal & Strategic Focus Points – Development
5. Wrap-up – Where do we go from here?

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| Overview – Introductions, Scope of the Committee, Process Expectations | 1. Purpose was demonstrated through the use of a diagram - how the strategic focus illustrates the process from Mission to Key Action Steps  
2. Committee has the primary impact on the categories from Mission to Vision to Beliefs to Goals and Strategic Focuses  
3. District personnel will work on the Operational Definitions, Measurable Outcomes, and Key Action Steps.  
4. Mark walked through the diagram with the example increasing student achievement through monitoring and improving attendance. | | |
| Google Drive Share Folder – New Documents | Googledocs  
https://drive.google.com/a/liverpool.k12.ny.us/#folders/0B_5n4L-6YgfS5JvGJwMk94N0k | | |
| Reflection – Beliefs, S.W.O.T. Document | 1. Review and post goals on Google Docs  
2. Break into groups (by choice) and add information to each goal chart  
3. Debrief | | |
| Goal & Strategic Focus Points – Development | Google Docs Spreadsheet - Group responses from each of the goals were collected and posted on the group website. | 1. Does the goal say what we want it to say?  
2. Do the comments noted below each goal reflect district focus?  
3. What metric can be used to measure each goal? Do the metrics exist or do they need to be created?  
4. What steps should be put into place for implementation and measurement? | |
| Where do we go from here? | 1. Next meeting scheduled  
2. Data collected from each group’s goal brainstorming session will be provided for the January meeting and revisited | | |