August 2018

Dear Parents/Guardians and Students of Chestnut Hill Middle School:

As summer vacation comes to a close, the beginning of a new school year is almost upon us. I hope you have found your summer to be an enjoyable and relaxing one. The purpose of my letter is to provide you with some valuable information regarding the opening of school.

(1) **First Day:** Thursday, September 6th: A FULL DAY FOR STUDENTS.

(2) **Find Your Locker/Find Your Classrooms:** CHM will be open August 27-30 from 9am to 2pm for students to find their locker and classrooms. Please stop by school at your convenience.

(3) **School Supplies:** Please refer to the enclosed homeroom card for homeroom location & team. School supplies are listed on our website: [http://chm.liverpool.k12.ny.us/](http://chm.liverpool.k12.ny.us/)

(4) **School Day:** Doors open at 7:45am for all students. Dismissal will be at 2:42pm for bus students and 2:50pm all other students.

(5) **Breakfast/Lunch:** **Free** breakfast will be served 7:45 – 7:55am for all students. **Full lunch** price is $2.50. Milk is $0.70. Parents are encouraged to prepay student lunch accounts.

(6) **Absences:** Please call the Attendance Office at 453-1166 to report any absences. **Parents are encouraged to call before 7:30am.**

(7) **Late Arrival Procedures:** Beginning on Monday, September 10, all students arriving late to school (after 7:55am) must report to the Main Office and receive a pass to class. Each **unexcused or non-legal tardy to school** will result in students serving a lunch detention.

(8) **Electronic Device Policy:** Students are not allowed to carry any electronic, communication or battery-operated device. Use of these devices is prohibited during the school day. All students in violation of this policy will be sent to the principal’s office, directed to turn in the device and be subject to discipline consequences.
Chromebook Pledge: For all new CHM 7th and 8th graders, enclosed you will find a letter regarding the 1:1 LCSD Chromebook initiative and a Student Care and Use Pledge that must be signed and returned prior to students receiving their Chromebook. Please return all pledges the first day of school. Returning 8th graders do not need to sign the pledge since they did so last fall.

Student Eligibility for Extra-Curricular Activities: Students must be passing a minimum of four classes and have an overall average of at least 70, based on the previous Progress Report or Report Card, to participate in school sponsored athletics, extra-curricular activities and events. Students who violate the LCSD Code of Conduct may be prohibited from participating in these activities and events.

Bus Routes: Families will be notified later in the summer of bus routes.

Bus Passes: Students are only allowed to ride a different bus if it is a family emergency. If a student needs to ride a different bus, the student is to bring a note signed by a parent/guardian to the MAIN OFFICE upon arrival to school and a bus pass will be available for him/her to pick up during the day.

Benchmark Assessments: Students will be assessed 3 times per year in math and reading. Building staff will use this information to monitor academic progress and provide academic supports, if needed.

Back to School Night: Wednesday, September 26 from 6:00-7:30pm.

Twitter: I encourage you to follow CHM on Twitter @CHMWarriors.

I am looking forward to the coming school year. Working together we can make this school year both rewarding and enjoyable. If you have any questions or concerns, please do not hesitate to contact me.

Best Regards,

Michael G. Baroody