1. Go to the OCM BOCES site and select the workshop you wish to enroll in

2. Click on “Click to Enroll”

3. Under “Web Registration,” select “I’m a New User”

4. Fill in the First Name, Last Name and Email Address boxes

5. Click “Next”

6. Create a password and enter it twice

7. Under “Basic Information,” fill in the boxes

8. Under “Contact Information = Work,” fill in the boxes

9. Click on “Create Account”