



LIVERPOOL

CENTRAL SCHOOL DISTRICT

Preparing our Students for Tomorrow...Today

Welcome

The Board and Superintendent of Schools welcome you to the Board of Education meeting and we encourage your participation. Below are some procedures followed by the Board in conducting district business at the meeting and information for you if you wish to speak at the meeting. In order for the Board to do its job thoroughly and efficiently, we ask you to observe the procedures below.

Cell Phones

As a courtesy to those present, and in order to avoid disruption of the Boards business, we ask you to turn your cell phone off or set it on silent mode before the meeting begins.

If You Wish to Speak

Members of the public may speak during the Public Communications portion of the board meeting. If you wish to speak, please complete the bottom of this sheet and give it to the District Clerk prior to the start of the meeting. The District Clerk is located at the front table on the right side of the room where the administrators are seated. The Board President will call your name to speak during Oral Communications. Names will be called in the order in which blue sheets are received.

The Board welcomes comments from the public at its meetings, but also needs to ensure that this privilege is managed in a way that allows the Board can complete its agenda. For that reason, the Board has adopted a policy for public comment that sets aside 15 minutes during the meeting for this purpose. There is a three minute limit per person unless time is extended by the Board. A copy of this policy is provided to the public at each board meeting.

Please Note

Comments and issues involving particular students or employees are not permitted at the meeting. If you wish to speak about a specific student or staff issue, please contact the Superintendent directly by calling 622-7125 or by email at superintendent@liverpool.k12.ny.us.

**REQUEST TO SPEAK
AT BOARD OF EDUCATION MEETING**

If you wish to speak at the meeting, please complete this form and give it to the District Clerk prior to the start of the meeting. (Maximum speaking time is 3 minutes.)

Name: _____	Topic or Question: _____
Address: _____	_____
_____	_____
Phone #: _____	_____
Email Address: _____	_____
Representing Self or Organization? _____	_____
Name of Organization _____	_____